

Bahamas First Holdings Ltd.
Employment Application



Position applied for: _____ Department: _____

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last First Middle

Address: _____

Home Tel. Number: _____ Work Number: _____ Cell Number: _____

Email Address: _____

Date of Birth: _____ Place of Birth: _____ NIB Number: _____

	YES	NO
Have you ever interviewed with the Company before?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been employed previously by the Company?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any relatives employed within the Company?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been arrested/convicted of a crime?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, explain: _____

How would you classify your health and well-being over the past five years?

Physical Health Excellent Good Poor
Mental Health Excellent Good Poor

EDUCATION

You may attach a resume if you so desire, however you are still required to complete this form in full.

(Indicate highest grade completed)

High School: 9 10 11 12 Did you graduate? Yes No Institution: _____

College, Trade/
Business School: 1 2 3 4 Did you graduate? Yes No Institution: _____

List any professional designations: _____

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Employment Application



Other special knowledge, skills or qualifications: _____

Computer Skills- Hardware: _____

Software: _____

Proficiency in Microsoft Office: Word _____ Excel _____

Outlook _____ PowerPoint _____

Access _____ Other _____

EMPLOYMENT HISTORY

Please list your work experience beginning with the most recent job held.

Name of Employer: _____ Address: _____ Dates: _____

Job Title: _____ Name of Supervisor: _____

Reason for leaving: _____ Pay/Salary (optional): _____

List particulars of position and experience gained: _____



Name of Employer: _____ Address: _____ Dates: _____

Job Title: _____ Name of Supervisor: _____

Reason for leaving: _____ Pay/Salary (optional): _____

List particulars of position and experience gained: _____



Name of Employer: _____ Address: _____ Dates: _____

Job Title: _____ Name of Supervisor: _____

Reason for leaving: _____ Pay/Salary (optional): _____

List particulars of position and experience gained: _____

REFERENCES

Please list three references below (preferably professional).

Name: _____ Relationship: _____

Contact Number: _____ Contact Email: _____

Name: _____ Relationship: _____

Contact Number: _____ Contact Email: _____

Name: _____ Relationship: _____

Contact Number: _____ Contact Email: _____

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Employment Application



Certification and Authorization

(Please read carefully)

I certify that the information provided above is true and correct.

I understand that if any of the information given in this application, any resume or interview or any part of the hiring process is false or misleading, Or if I failed to give any information requested herein, Or if I withheld relevant information regardless of the time elapsed after discovery, that the hiring process will be terminated Or in the event of my employment by the Company, I may be subject to dismissal.

I authorize Bahamas First to inquire into my educational, professional and past employment history references as needed to research my suitability for a position.

I hereby give my consent to any former employer to provide employment-related information about me to Bahamas First and will hold Bahamas First and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information.

I further authorize Bahamas First to obtain any credit or consumer check deemed necessary. I understand and accept that the Company may make such enquiries through the services of a Third Party.

I understand that nothing in this employment application, the granting of an interview or my subsequent employment with Bahamas First is intended to create an employment contract between Bahamas First and myself under which my employment could be terminated only for cause. On the contrary, I understand and agree that if hired, my employment is terminable at will and may be terminated by me or the Company at any time and in accordance with established policy as outlined in the Employee Handbook, any relevant group policies and the laws of the Bahamas Islands.

If employed, I understand that the Company may unilaterally change or revise its benefits, policies and procedures.

Bahamas First is committed to providing an environment that values diversity with a conscious desire to achieve understanding, respect, inclusion and continuous learning. We therefore, treat all employees and applicants for employment equally. We assure you that we are committed to making employment decisions without regard to race, color, ancestry, place of origin, citizenship, ethnic origin, creed, disability, pregnancy, sex, sexual orientation, age, marital or family status or any other ground that is in violation of the law.

Thank you for completing this application form and for your interest in employment with Bahamas First Holdings Ltd.

Print name of Applicant: _____

Signature of Applicant: _____

Date: _____

For company use only.